

# Tuskegee University Sponsored Programs Preliminary Checklist

## PRE-AWARD PROCESS

Required preliminary documents when notifying OSP of your intent to submit (MANDATORY)

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MUST

BEFORE

- ALL

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MANDATORY

BEFORE

Other information needed for a complete submission:

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SciENCv website: <https://www.ncbi.nlm.nih.gov/sciencv/>

## POST-AWARD PROCESS (OSP)

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*Please refrain from signing ANY documents on behalf of the university. ONLY the CFO, VP for Research, or the President can sign on behalf of the university unless it stipulates the PI must sign. If you require clarity before signing, please contact your assigned Grants Specialist.*